

THE CONSTITUTION OF THE VOORLAAIERS DU
VEREENIGING CLUB

The constitution of the Voorlaaiers Du Vereeniging Club is hereby adopted on the 12th day of February 2021.

1. NAME

The name of the Club is the. Voorlaaiers Du Vereeniging Club (abbreviation VDV) or other such name as the Management Committee may from time to time decide.

2. ADMINISTRATION

Subject to the matters set out below the Club and its property shall be administered and managed in accordance with this constitution by the members of the Management Committee, constituted by clause 7 of this constitution.

3. OBJECTIVES

The Club's *main* objectives ("the objectives") are to encourage and facilitate the development of and participation in the sport of Muzzleloader, Black powder firearms and historical firearms or arms in the context of the history of South Africa, with the *secondary* objectives of promoting and development of historical and other shooting disciplines including but not limited to Practical Sport, Air Rifle, Cowboy and Long-Range shooting.

4. POWERS

In furtherance of the objectives the Management Committee may exercise the following powers:

- 4.1. The power to raise funds and to invite and to receive contributions provided that in raising funds, the Management Committee shall not undertake any substantial permanent trading activities.

- 4.2. The power to buy, lease or exchange any property necessary for the achievement of the objectives and to maintain such property.
- 4.3. The power, subject to any consents required by law to sell, lease or dispose of all or any part of the property of the Club.
- 4.4. The power to open a bank account, to withdraw money, to pay for necessary expenses to further the objectives, to receive money, to pay for bank fees and other necessary services and/or expenses.
- 4.5. The power to employ such staff (who shall not be members of the Management Committee) as are necessary for the proper pursuit of the objectives and to make all reasonable and necessary provision for the payment of remuneration.
- 4.6. The power to co-operate with other clubs and voluntary bodies to engaged in furtherance of the objectives and to exchange information and advice with them.
- 4.7. The power to do all such lawful things as are necessary for the achievement of the objectives.
- 4.8. The power to make, amend, rescind and enforce the rules of the club.
- 4.9. The power to appoint officials and range officers and a legal representative in the event of the club, as an entity, needs to involve itself in any legal action.

5. MEMBERSHIP

- 5.1. Membership of the Club shall be open to individuals who are interested in furthering the objectives of the Club as set out in this constitution and rules and who have paid the annual subscription as fixed from time to time by the members present at the annual general meeting or any Special general meeting called specifically for that purpose.
- 5.2. The Management Committee may unanimously and for good reason terminate the membership of any individual, provided that the individual concerned shall have the right to be heard by the exco, accompanied by a friend or representative, before the final decision is made.

- 5.3. The Management Committee may create any class of member they deem necessary and may determine what benefits or rights such members may have and may lay down procedures for the introduction of prospective new members to the Club.
- 5.4. In spite of the above, the exco of the club has the sole discretion to decide on the approval or not of membership of any person, but subject to the rules pertaining membership.

6. Executive Committee

At the inaugural general meeting and each subsequent annual general meeting of the Club the members shall elect from amongst themselves a chairman, vice chairman, a secretary and a treasurer who shall hold office from the conclusion of the meeting. The above-named officials shall be collectively known as the executive committee or by the abbreviation of "exco".

7. MANAGEMENT COMMITTEE

- 7.1. The Management Committee shall consist of not less than seven members and not more than ten members being:
- a) The executive committee specified in the preceding clause 6;
 - b) not less than two and not more than six members elected at the annual general meeting, who shall hold office from the conclusion of the meeting.
- 7.2. All members of the Management Committee must be full current members of the Club in their own right and in good standing with the club.

- 7.3. The Management Committee may in addition appoint *two* co-opted members but so that no-one may be appointed as a co-opted member if, as a result, more than one third of the members of the Management Committee would be co-opted members. Each appointment of a co-opted member shall be made at a special meeting of the Management Committee called under clause 10.1 and shall take effect from the end of that meeting unless the appointment is to fill a place which has not been vacated, in which case the appointment shall run from the date when the post becomes vacant.
- 7.4. All the members of the Management Committee shall retire from office together at the end of the next annual general meeting after the date on which they came into office, but they may be re-elected or re-appointed except for Chairman. The position of Chairman is held for 2 consecutive years to ensure a continuance unless a vote of no confidence is brought to motion and succeeds.
- 7.5. The proceedings of the Management Committee shall not be invalidated by any vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.
- 7.6. No person shall be appointed as a member of the Management Committee who is aged under 18 or who would, if appointed, be disqualified under the provisions of clause 8.

8. DETERMINATION OF MEMBERSHIP OF THE MANAGEMENT COMMITTEE

A member of the Management Committee shall cease to hold office if he or she:

- 8.1. ceases to be a full current member of the Club; or
- 8.2. becomes incapable by reason of mental disorder, illness, or injury of managing and administering his or her own affairs; or

- 8.3. is absent without permission of the Management Committee from all their meetings held within a period of six months and the Management Committee resolve that his or her office be vacated; or
- 8.4. gives to the Management Committee notice that he or she wishes to resign with effect from a date at least one month after the date of the notice (unless there are exceptional reasons for shorter notice) or
- 8.5. is in any other way not allowed to be a member of the club or suspended as member of the club.

9. MANAGEMENT COMMITTEE MEMBERS NOT TO BE PERSONALLY INTERESTED.

- 9.1. Subject to the provision of sub-clause 9.2, no member of the Management Committee shall acquire any interest in property belonging to the Club (otherwise than as a trustee for the Club) or receive remuneration or be interested (otherwise than as a member of the Management Committee) in any contract entered into by the Management Committee.
- 9.2. Any member of the Management Committee for the time being who is an attorney, accountant or other person engaged in a profession may charge and be paid all the usual professional charges for business done by him or her or his or her firm when instructed by the other members of the Management Committee to act in a professional capacity on behalf of the Club, provided that at no time shall a majority of the members of the Management Committee benefit under this provision and that a member of the Management Committee so potentially co-opted, shall withdraw from any meeting at which his or her own instruction or remuneration, or that of his or her firm, is under discussion.

10. MEETINGS AND PROCEEDINGS OF THE MANAGEMENT COMMITTEE

- 10.1. The Management Committee shall hold at least two ordinary meetings each year. A special meeting may be called at any time by the chairman or by any three members of the Management Committee upon not less than seven days' notice being given to the other members of the Management Committee of the matters to be discussed but if the matters include appointment of a co-opted member then not less than 8 days' notice must be given. All notices must be given in writing.
- 10.2. The chairman shall act as chairman at meetings of the Management Committee. If the chairman is absent from any meeting, the members of the Management Committee present shall choose one of their number to be chairman of the meeting before any other business is transacted.
- 10.3. There shall be a quorum when at least 4 of the members of the Management Committee are present at the meeting.
- 10.4. The Management Committee shall keep minutes in books kept for the purpose of the proceedings at meetings of the Management Committee and any sub-committee.
- 10.5. The Management Committee may from time to time make or alter the rules of the Club. Any such addition or alteration to the rules must be laid before the next annual general meeting of the Club for ratification. No rules may be made which is inconsistent with this constitution.
- 10.6. The Management Committee may appoint one or more advisory or sub-committees consisting of two or more members of the Management Committee for the purpose of making any enquiry or supervising or performing any function or duty, which in the opinion of the Management Committee, would be more conveniently undertaken or carried out by a sub-committee: provided that all

acts and proceedings of any sub-committee shall be fully and promptly reported to the Management Committee.

- 10.7. The Management Committee shall ensure that at all times the club and its members shall comply with all legal requirements in force from time to time and any rules appertaining to the conduct of the activities being undertaken.

11. RECEIPTS AND EXPENDITURE

- 11.1. The funds of the Club, including all donations, contributions, and bequests, shall be paid into an account operated by the Management Committee in the name of the Club at such bank as the Management Committee shall from time to time decide. All payments from the Club's bank account must be authorised by two members of the Management Committee.
- 11.2. The funds belonging to the Club shall be applied only in furthering the objectives of the club.

12. PROPERTY

- 12.1. The Management Committee shall have title to:
- (a) all land held by or in trust for the Club; and
 - (b) all investments held by or on behalf of the Club; and
 - (c) all assets of the Club other than land and investments.

13. ANNUAL GENERAL MEETING

- 13.1. There shall be an annual general meeting of the Club which shall be held each year within two months of the end of December or as soon after as is practicable.
- 13.2. Every annual general meeting shall be called by the Management Committee. The Secretary shall give at least 10 days' notice of the annual general meeting in writing to all the members of the Club. All members of good standing of the Club shall be entitled to attend and vote at the meeting.
- 13.3. The chairman of the Club then in office shall be the chairman of each annual and special general meeting, but if he is not present, before any other business is transacted, the persons present shall appoint a chairman of the meeting.
- 13.4. The Management Committee shall present to each annual general meeting the report and accounts of the Club for the preceding financial year.
- 13.5. Nominations for election to the Management Committee must be made by members of the Club and may be by show of hands or in writing and if in writing, must be in the hands of the Secretary to the Management Committee at least 7 days before the annual general meeting. The person nominated must confirm his or her willingness to stand as nominated. Should nominees exceed vacancies, election shall be by ballot.

14. SPECIAL GENERAL MEETINGS

The Management Committee may call a special general meeting of the Club at any time. If at least 20% of the Club membership or 10 members, whichever is less, request such a meeting in writing stating the business to be considered, the Secretary shall call such a meeting. At least 21 days' notice must be given for a special general meeting. The notice calling the meeting, must clearly state the business to be discussed at this meeting.

15. PROCEDURE AT GENERAL MEETINGS

- 15.1. The Secretary or other person, especially appointed by the Management Committee shall keep a full record of the proceedings at every general meeting of the Club.
- 15.2. There shall be a quorum when at least 6 of the number of full members of the Club are present at any general meeting.
- 15.3. If after 30 minutes from the time stated for the commencement of the meeting there are still insufficient members present to form a quorum, the meeting shall be adjourned to another time and place. The adjourned meeting shall take place within 42 days of the date of the original meeting, or as soon after as is practicable.

16. NOTICES

Any notice required to be served on any member of the Club shall be in writing and shall be served by the Secretary or the Management Committee on such member either personally or by e-mail and such notification so served or sent, shall be deemed to have been received within two working days of sending or immediately upon service.

17. VOTING

Every member shall have one vote on any subject on which he is entitled to vote. Every resolution shall be decided by a majority of votes by those present and entitled to vote on the question but in the case of a tied vote, the Chairman of the meeting shall have a second and casting vote.

18. ALTERATION TO THE CONSTITUTION

This constitution may be altered by a resolution supported by not less than two-thirds of the members present and voting at a general meeting. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.

19. DISSOLUTION

- 19.1. If the Management Committee decides that it is necessary or advisable to dissolve the Club, it shall call a meeting of all members of the Club, of which not less than 21 days' notice (stating the terms of the resolution to be proposed) shall be given. If the proposal is supported by two-thirds of those present and voting, the Management Committee shall have power to dissolve the club and subject to paragraph 19.2, realise any assets held by or on behalf of the Club.
- 19.2. The value of such realisation of the assets including any amount in the bank account after the satisfaction of any proper debts, must be paid over to the NSPCA.
- 19.3. Any assets remaining shall be given or transferred, without numeration, to such other institution or institutions having objects similar to the objects of the Club as the members of the Club may determine.
- 19.4. The purpose of the realisation of the assets and the realisation to be paid over or assets to be distributed, as set out above, is that no group of club members or club member will benefit from the dissolution of the club and that such a dissolution will only be exercised if the existence of the club is not possible or not practical.

19.5. No club member or group of club members may, in any way, benefit from the dissolution of the club.

20. ARRANGEMENTS UNTIL FIRST ANNUAL GENERAL MEETING

20.1. The inaugural general meeting was held on Sunday 9 January 2021 at Henley on Klip at which meeting it was decided that a new constitution will be drafted.

20.2. According to the decision made as set out in 20.1 above, this constitution will be of force and effect after signature by the chairman as was appointed on 9 January 2021 and after signature by the chairman, will substitute and replace any previous constitution or constitutions.

Signed on this the 12th day of February 2021

_(Signed _____

Chairman

AR Venter